

Barons Court Primary School and Nursery

Avenue Road, Westcliff on Sea, Essex, SS0 7PJ



t: 01702 331356

f: 01702 391019

e: info@baronscourt.litrust.uk

www.baronscourt.southend.sch.uk

Head of School: Mrs. R. Ali

29th September 2026

Dear Parents/Carers,

Autumn Term Parents Evening Appointments 2026

Parents evening appointments for all children across the school will take place on **Thursday 15th October 2026**. These will be held for an hour during the school day 2.00pm - 3.00pm as well as being held in the evening 3.30pm - 8.00pm, and will be an opportunity for you to meet with your child's teacher and to discuss how your child has settled into the year so far.

This year, we will be using Arbor as the platform for you to book appointments through. On Arbor, you will be able to book an in-person appointment, which will be approximately 10 minutes long. If you wish to discuss something at further length with your child's teacher which you are unable to during your appointment, you will be more than welcome to make an appointment to meet with your child's teacher at an alternative time via the school office.

Appointments can be made from Wednesday 30th September at 8am and will close on Sunday 11 October by 12pm. Should you wish to make any changes after this date, please contact the school office. We have provided you with a short information guide below on how to log in and how to make your appointments. If you do not have access to the Internet or have any queries or questions, please contact the school office who will be happy to add appointments on your behalf and answer any questions you may have.

Yours sincerely,

Mrs Ali
Head of School

Bold, Ambitious, Resilient, Open, Nurturing, Successful





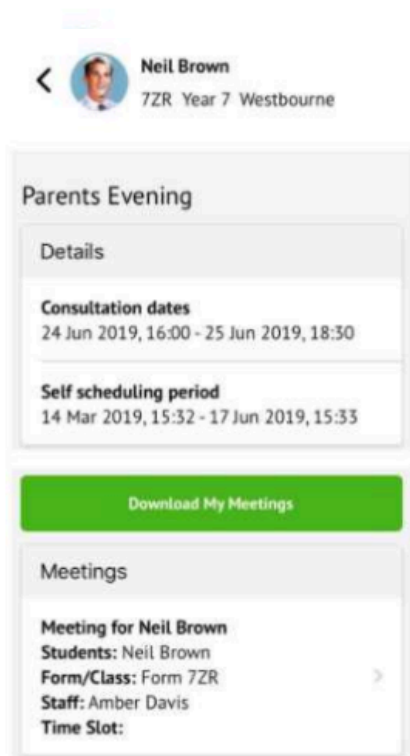
Parents' Guide for Booking Appointments

Booking a Parents' Evening Appointment in Arbor

On the Arbor App

On the main page, if the booking window has opened, you can select Guardian Consultations.

You can also use the menu. Click the menu icon at the bottom left of your screen, then select **Parents Evening**.



This will take you to the **Parents Evening** page. You can see the dates you can book meeting slots, and also see when you can book these slots until.

To book a meeting, click the available meeting at the bottom of the screen. You will be taken to the booking screen. Click to add a note, and select a time slot. Then click the **Book Time Slot** button.

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Guardian(s) attending
William Brown

Time slot
24 Jun 2019, 16:00

Book Time Slot

Notes
William Brown: Please can we discuss
Neil's behaviour
20 May 2019, 10:15

Add Note

You will be asked to confirm your choice and you'll be sent an email.

Are you sure?

Are you sure you want to book this time slot? A confirmation will be sent by email.

Close

Yes

The **Parents Evening** page will then show you have booked the meeting.

Meeting for Neil Brown
Students: Neil Brown
Form/Class: Form 7ZR
Staff: Amber Davis
Location: Site 1: Hall
Time Slot: 24 Jun 2019, 16:00 - 16:10

You can amend the meeting time if needed by clicking on the meeting again.

Time slot
24 Jun 2019, 16:00 - 16:10

Change time slot
Change time slot

Reschedule Meeting

Notes
William Brown: Please can we discuss
Neil's behaviour
20 May 2019, 10:15

Add Note

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